

13909 Smoketown Road Woodbridge, VA 22191 (703) 670-3822 pace@christchapel.org Dear P.A.C.E. Members,

We would like to take this opportunity to THANK YOU and WELCOME each of you and your families to the Partnership Advancing Christian Education (P.A.C.E.). As P.A.C.E. board members, it is among our responsibilities to talk with you about our organization, enroll you as a member, and very importantly, encourage you to get involved in the Christ Chapel Academy (CCA) P.A.C.E. activities. But first, since this may be the first time at CCA, for many of you, it is important for us to explain what P.A.C.E. is all about.

## What is P.A.C.E. and who can be a Member?

P.A.C.E. is similar to most PTA organizations in that we strive, by God's grace, to enhance children's educational experiences and support an atmosphere of educational excellence at Christ Chapel Academy (CCA). We also encourage parent involvement, interaction, and relationships both inside and outside CCA.

## P.A.C.E. Programs & Fundraising

Our primary objective is to provide our school with funds, programs, resources and services that will enrich and maximize the education of every child and build relationships. To meet this important objective, and afford services that cannot always be covered by our school budgets, we must fundraise. Though it may not be our favorite responsibility, it is a necessary one. We have a membership drive every year to offset some P.A.C.E. activities and sponsor fundraisers throughout the year for items needed by teachers, athletics, and fine arts departments. We support the items that may go above the normal school budget. The P.A.C.E. fundraisers in previous years have been used for extra supplies, books, Christmas bonus for teachers, after school clubs, library bookshelves and more!

## How YOU can get involved!

As you can see, we are a busy group. This is where you can come in! We need your help, and so do our children. Research shows that when parents get involved in their children's education grades go up, test scores improve, children are more likely to attend better schools after high school, and they have fewer discipline problems. We need your help to get everyone involved!

Please look at the P.A.C.E. volunteer opportunities outlined below, indicate what events/activities interest you, and we'll contact you to discuss it further. Volunteering doesn't have to mean a huge time commitment. We understand it is increasingly more difficult to find time to give, but please, whatever your time schedule allows, we have need of you. We even have tasks that can be performed in the evenings, during the day or that doesn't even involve coming to the school at all.

P.A.C.E. Mission: To support an atmosphere of educational excellence, at Christ Chapel Academy, in which children can grow in wisdom, in stature, and in the knowledge of Jesus Christ as Lord, in order that they may extend the servant life of Christ to their community and to the world.

Currently, in addition to the areas listed below, P.A.C.E. is also in need of volunteers to assist with all "Spirit Month" events. Spirit Months are "FUNraising" activities that take place at local restaurants, which generates funds from each purchase (i.e. Chick-fil-A, Cici's Pizza, Sweet Frog, etc.). If you are available to sign-up please let us know so we can develop a schedule for the remainder of the school year.

## Volunteers are needed for the following:

Fundraising	<ul> <li>Brainstorm, schedule, plan and manage fundraising events</li> <li>Serve as a point of contact between the school, volunteers and P.A.C.E.</li> <li>Work with P.A.C.E. leadership to schedule events</li> <li>Brainstorm how to promote the fundraising events to school, students, and families</li> <li>Assist with directing the setup and operation of the fundraising events</li> <li>Work with treasurer to maintain financial success of fundraising events</li> <li>Recruit, motivate, and schedule volunteers, if needed</li> </ul>
Special Events	<ul> <li>Brainstorm, plan and organize special events</li> <li>Recruit, motivate, and schedule volunteers, if needed</li> <li>Promote the events to parents</li> <li>Work with treasurer to stay within budget</li> </ul>
Community Connection	<ul> <li>Brainstorm and develop ideas to get the school, students, and families involved in community service projects (giving back to our community)</li> <li>Plan, organize and implement projects in which the school, students, families can help our community</li> <li>Recruit, motivate, and schedule volunteers</li> </ul>
Membership	<ul> <li>Engage, encourage and enhance the P.A.C.E membership.</li> <li>Assist in membership communications and recruitments.</li> </ul>
Prayer Coordinator	<ul> <li>Ensure that all meetings of the organization are properly opened and adjourned with prayer.</li> <li>Endeavor to keep all things concerning or relating to the school covered in prayer. The may also be accomplished by establishing a prayer calendar to cover people/programs/daily events, locating those who have a burden to pray for the school and enlist their aid in prayer, maintaining contact with CCA to coordinate prayer efforts.</li> <li>Remembering and exhorting all Directors to remember all things are in God's hands and to seek after His will continually.</li> </ul>
Newsletter	Brainstorm and establish a P.A.C.E. newsletter.

If you can help in anyway at all PLEASE email your name and telephone number to <a href="mailto:ccapace@christchapel.org">ccapace@christchapel.org</a>

P.A.C.E. Board